



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
TRANSITION TEAM FOR THE
OFFICE OF CHILD PROTECTION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 381B
LOS ANGELES, CALIFORNIA 90012**

Monday, July 28, 2014

10:00 AM

AUDIO AND VIDEO LINKS FOR THE ENTIRE MEETING. (14-3451)

Attachments: [AUDIO](#)
 [VIDEO](#)

Present: Co-Chair Leslie Gilbert-Lurie, Co-Chair Mitchell H. Katz,
 Hon. Steve Cooley, Patricia Curry, Hon. Margaret Henry and
 Antonia Jiménez. David Sanders participated via teleconference.

Absent: Andrea L. Rich and Janet Teague

I. ADMINISTRATIVE MATTERS

1. Call to Order. (14-3349)

The meeting was called to order by Co-Chair Leslie Gilbert-Lurie at 10:06 a.m.

2. Approval of the July 18, 2014 meeting minutes. (14-3350)

On motion of Member Hon. Steve Cooley, seconded by Member Antonia Jiménez, this item was approved.

Ayes: 6 - Co-Chair Leslie Gilbert-Lurie, Co-Chair Mitchell H. Katz, Hon. Steve Cooley, Patricia Curry, Hon. Margaret Henry and Antonia Jiménez

Absent: 3 - Andrea L. Rich, David Sanders and Janet Teague

Attachments: [SUPPORTING DOCUMENT](#)

II. DISCUSSIONS AND ACTION ITEMS

3. Discussion and consideration of job duties of the Director for the Office of Child Protection, including a discussion with the executive search firm, m/Oppenheim Associates, Inc. (14-3123)

Mark Oppenheim, m/Oppenheim Associates, Inc., addressed the Transition Team and responded to questions posed by the Members.

Member Patricia Curry suggested the following amendments to the General Job Description for the position of Director:

- **Conduct a financial assessment and identify flexible funding streams from relevant County departments for the Board approved recommendations.**
- **~~Reach-out~~ Work in partnership with children and their families, community leaders, service providers and advocates.**

After discussion, on motion of Member Patricia Curry, seconded by Co-Chair Mitchell H. Katz, the Transition Team approved to establish a subcommittee comprised of Members Patricia Curry, David Sanders, Co-Chairs Leslie Gilbert-Lurie and Mitchell H. Katz to review the responsibilities and structure of the Director for the Office of Child Protection and authorized the subcommittee to submit the job description to m/Oppenheim Associates, Inc.

Ayes: 7 - Co-Chair Leslie Gilbert-Lurie, Co-Chair Mitchell H. Katz, Hon. Steve Cooley, Patricia Curry, Hon. Margaret Henry, Antonia Jiménez and David Sanders

Absent: 2 - Andrea L. Rich and Janet Teague

Attachments: [SUPPORTING DOCUMENT](#)

4. Discuss and take appropriate action on the Transition Team's mission. (14-3351)

By Common Consent, there being no objection, this item was continued to the next meeting.

Ayes: 7 - Co-Chair Leslie Gilbert-Lurie, Co-Chair Mitchell H. Katz, Hon. Steve Cooley, Patricia Curry, Hon. Margaret Henry, Antonia Jiménez and David Sanders

Absent: 2 - Andrea L. Rich and Janet Teague

5. Discussion on the roles, responsibilities and progress of the Transition Team. (14-3067)

After discussion, Co-Chair Mitchell H. Katz provided an overview of the roles and responsibilities and amended Item No. 4 to read as follows: Review and provide input to the County's assessment of Medical Hubs and Public Health Nurses programs designed to identify each Hub's strengths and weaknesses and recommend a plan for immediate implementation to meet the needs of each geographic area.

Member Hon. Margaret Henry indicated that as a judge, she may have to excuse herself from participating in the interviews of prospective candidates.

Member Hon. Steve Cooley requested that a list of the integrative services and the initiatives of other groups in the County be provided to the Transition Team. Co-Chair Leslie Gilbert-Lurie indicated that once meeting dates are established, Transition Team members will have the opportunity to place items on the agenda for discussion.

Attachments: [SUPPORTING DOCUMENT](#)

6. Discussion on the prioritization of implementation and status of the Blue Ribbon Commission on Child Protection recommendations, including presentations related to the following:
- Medical Hub
 - Public Health Nurse Program (14-3352)

Member Antonia Jiménez provided an overview on the Medical Hub Clinics.

Co-Chair Leslie Gilbert-Lurie asked Member David Sanders to provide suggestions on other subcommittees that may be needed to assist in advancing the work of the Transition Team.

Member Antonia Jiménez indicated that she will provide a matrix of the Blue Ribbon Commission on Child Protection (BRCCP) recommendations at the next meeting. Also, the Transition Team agreed to have updates of the implementation of the BRCCP recommendations; including from the relevant County departments as appropriate. Co-Chair Leslie Gilbert-Lurie encouraged members to provide to the Co-Chairs topics of interest as soon as possible for discussions at future meetings.

Attachments: [SUPPORTING DOCUMENT](#)

7. Discussion on presentation to the Board of Supervisors on August 5, 2014. (14-3382)

After discussion, the Transition Team agreed to present in their report to the Board of Supervisors on August 5, 2014, the amendments to the Roles and Responsibilities, selection process for the Director for the Office of Child Protection and reporting structure between the Transition Team and the Board of Supervisors.

8. Discussion on staffing of the Transition Team. (14-3381)

Co-Chairs Leslie Gilbert-Lurie and Mitchell H. Katz reported that they discussed options for staffing of the Transition Team with William T Fujioka, Chief Executive Officer. Members were asked to submit names of prospective staff for consideration.

9. Discussion on timeline and future meeting schedule. (14-3068)

After discussion, by Common Consent, there being no objection, the Transition Team scheduled the next meeting date for Friday, August 22, 2014, from 10:00 a.m. to 12:00 p.m. and beginning in September, the Transition Team will meet the second and fourth Monday of each month from 11:30 a.m. to 1:30 p.m.

Ayes: 7 - Co-Chair Leslie Gilbert-Lurie, Co-Chair Mitchell H. Katz, Hon. Steve Cooley, Patricia Curry, Hon. Margaret Henry, Antonia Jiménez and David Sanders

Absent: 2 - Andrea L. Rich and Janet Teague

III. MISCELLANEOUS

10. Items not on the posted agenda, to be presented and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Transition Team subsequent to the posting of the agenda. (14-3353)

There were no items presented.

11. Opportunity for members of the public to address the Transition Team on items of interest that are within the subject matter jurisdiction of the Transition Team. (14-3355)

No members of the public addressed the Transition Team.

12. Adjournment. (14-3356)

There being no further business to discuss, on motion of Member Hon. Steve Cooley, seconded by Member Hon. Margaret Henry, the meeting adjourned at 11:42 a.m.

Ayes: 7 - Co-Chair Leslie Gilbert-Lurie, Co-Chair Mitchell H. Katz, Hon. Steve Cooley, Patricia Curry, Hon. Margaret Henry, Antonia Jiménez and David Sanders

Absent: 2 - Andrea L. Rich and Janet Teague